



LATVIJAS REPUBLIKAS
SAEIMA



Visitor and Information Centre

Priorities of the Saeima include openness, cooperation with society, and its involvement in the legislative process.

The Visitor and Information Centre (hereinafter—Centre) plays a crucial role in fostering parliamentary dialogue with society by enabling everyone to learn about the work of the Saeima in person. Here, one can file a submission with the Saeima, learn about the status of a draft law, plenary sittings, their transcripts and voting results, as well as meet MPs.

The Centre provides individuals with opportunities to learn about:

- the work of the Saeima;
- the possibilities to contact members and officials of the Parliament;
- the status of draft laws;
- the transcripts of plenary sittings, voting results, archives of video and audio recordings;
- the guided tours of the main building of the Saeima;
- the possibilities to observe plenary sittings and committee meetings;
- the school programme “Meet the Saeima”.

Written submissions to the Saeima can be:

- sent by mail addressed to Latvijas Republikas Saeima Jēkaba iela 11, Rīga, LV-1811;
- e-mailed to saeima@saeima.lv;
- submitted to the Saeima e-address 90000028300;
- filed in person at the Centre on Jēkaba iela 16 (entrance from Trokšņu iela);
- dropped in the mail box in the main building of the Saeima on Jēkaba iela 11. ▶



■ Location of the Saeima Visitor and Information Centre on the map



Information about the processing of a submission and the deadline for responding can be obtained by calling the Saeima hotline at +371 6708 7321 (on weekdays from 8:30 to 17:00), by sending an e-mail to info@saeima.lv, or in person at the Centre. This information is provided pursuant to the Law on Submissions, Freedom of Information Law, and Personal Data Processing Law. The data provided by the submitter shall only be used for the purpose of responding to the submission.

The Centre does not:

- provide legal counselling;
- provide social assistance;
- examine complaints concerning decisions made by public administration and law enforcement agencies or public officials;
- deal with specific problems of individuals;
- provide official explanations of laws.

If the query is made on an issue that does not fall within the competence of the Centre, it may provide the contact information of the competent institution.

All answers to submissions are of a strictly informative nature and should not be considered legally binding.

Once a month, the Public Relations Bureau informs the Mandate, Ethics and Submissions Committee on the work of the Visitor and Information Centre of the Saeima. All overviews regarding received submissions are published on the Saeima website.

The Centre is located in Riga, Jēkaba iela 16 (entrance from Trokšņu iela); the Saeima hotline is +371 6708 7321; and its e-mail address is info@saeima.lv.

Visiting hours of the Centre are on weekdays from 9:00 to 16:30. ■